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Security Information*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Classification and Wage Division DATE: 20 May 1953

FROM : Management Officer

SUBJECT: Reorganization of the Administrative Staff of the Office
of Communications.

REFERENCE: Memo dated 29 April 1953 re Reorganization of the Administrative
Staff of the Office of Communications

1. This reorganization is merely a recognition of the existing facts. There is no increase in T/O but a transfer of unused slots to used slots. The people are already doing the work, but have been slotted against other positions. This among other things has caused quite a morale problem because of the feeling of so many people that they were just being used temporarily and therefore there was no opportunity for advancement in the line of work in which they were working. The great increase in work as set forth in the referenced study shows that the staffs under consideration should be increased. By careful study, the administrative officers of the Office of Communications have been able to arrange for adequate staffing by the elimination of other positions with the result that the payroll has been actually decreased by \$1970.00 per annum, and it is expected that a great deal of overtime will also be eliminated.

2. I therefore concur in the reorganizations. 1



W. L. PEEL

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